**Revising with RADaR**

**R**eplace **A**dd **D**elete and **R**eorder

Before submitting your final copy of your writing product, use the RADaR strategy to focus the revising process for your draft copy. RADaR is an effective tool for improving a draft and achieving better results on your final copy.

Take notes in this chart to give you a guide for going back and revising your final copy.

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| --- | --- |
| **Replace …**   * Words that are not specific * Words that are overused * Sentences that are unclear   *A thesaurus might be helpful on this step* |  |
| **Add …**   * New details * Descriptive adjectives and adverbs (as appropriate) * Rhetorical and literary devices   *A thesaurus might be helpful on this step* |  |
| **Delete …**   * Unrelated ideas * Repeated ideas * Unnecessary ideas * Repeated words and phrases |  |
| **Reorder …**   * So that your ideas are ordered effectively * So that the logical flow of your ideas is improved * So that details are connected to related main ideas |  |