**Revising with RADaR**

**R**eplace **A**dd **D**elete and **R**eorder

Before submitting your final copy of your writing product, use the RADaR strategy to focus the revising process for your draft copy. RADaR is an effective tool for improving a draft and achieving better results on your final copy.

Take notes in this chart to give you a guide for going back and revising your final copy.

|  |  |
| --- | --- |
| **Replace …*** Words that are not specific
* Words that are overused
* Sentences that are unclear

*A thesaurus might be helpful on this step* |  |
| **Add …*** New details
* Descriptive adjectives and adverbs (as appropriate)
* Rhetorical and literary devices

*A thesaurus might be helpful on this step* |  |
| **Delete …*** Unrelated ideas
* Repeated ideas
* Unnecessary ideas
* Repeated words and phrases
 |  |
| **Reorder …*** So that your ideas are ordered effectively
* So that the logical flow of your ideas is improved
* So that details are connected to related main ideas
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